

# Employee Post-Travel Disclosure of Travel Expenses

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**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): August 9th - August 11th, 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$527.20	\$212	\$174.50	\$53.70 - Charter Bus \$280 - Conference Pass \$146.01 - Lodging taxes and resort fees

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	N/A	N/A	N/A	N/A

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached itinerary.

(Date)

(Printed name of traveler)

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Date)

(Signature of Supervising Senator/Officer)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):  
Woodrow Wilson International Center for Scholars
2. Description of the trip: Trip for alumni of the Wilson Center Congressional Cybersecurity Lab, traveling to DEFCON conference, focusing specifically on election security, network vulnerabilities
3. Dates of travel: August 9 to 11, 2018
4. Place of travel: Las Vegas, Nevada
5. Name and title of Senate invitees: See attached list.
6. I *certify* that the trip fits one of the following categories:  
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  
- OR -  
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
- AND -  
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  
- AND -  
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).



**9. USE ONLY IF YOU CHECKED QUESTION 6(B)**

**I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:**

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

**- OR -**

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

**- OR -**

- ☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

**10. USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

- 12. Briefly describe the role of each sponsor in organizing and conducting the trip:**

**The Wilson Center chose the destination and planned the itinerary and all logistics for this trip.**

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13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

**See attached sheet.**

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14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

**See attached sheet.**

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See attached sheet.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$527.20 airfare in coach  \$70 ground transportation over 3 days	\$212 (\$106 per night)	\$ 192 or less (\$64 or less per day)	\$280 Conference entrance fee

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation **or** b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip was organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

See attached sheet.

19. Name and location of hotel or other lodging facility:

Treasure Island Hotel and Casino, 3300 Las Vegas Blvd S, Las Vegas, NV 89109

20. Reason(s) for selecting hotel or other lodging facility:

Hotel was chosen for meeting the government rate set by the GSA and having central location close to meeting sites.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging and meal expenses are at or below the maximum rates set for official Federal Government

Travel by the GSA.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Participants will be traveling roundtrip by air to Las Vegas in coach.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: 

Name and Title: Meghann King Ritcheson; Director, Digital Futures Project

Name of Organization: Woodrow Wilson International Center for Scholars

Address: 1300 Pennsylvania Ave, NW, Washington DC 20004

Telephone Number: 202-691-4104

Fax Number:

E-mail Address: meg.king@wilsoncenter.org





**Woodrow Wilson International Center for Scholars  
Digital Futures Project Congressional Cybersecurity Lab  
Private Sponsor Travel Certification Form – Pre Trip -Additional Responses**

**13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:**

The Congressional Cybersecurity Lab aims to educate Congressional staffers on technology policy issues critical to U.S. national security, as well as to foster bipartisan working relationships. The trip supplements the work of the program's six-week seminar series, providing fellows with an opportunity to gain first-hand understanding of some of the technology and policy questions discussed in the seminars. The mission of this trip will be to help initiate better dialogue and trust between federal stakeholders and the "hacking community", as well as to educate the congressional delegation on the nature and scope of vulnerabilities and threats to critical cyber networks and infrastructure. Ethical hackers can play an instrumental role in fortifying cybersecurity infrastructure (networks, hardware, etc.), in both the public and private sectors, through the use of sanctioned hacking initiatives and bug-bounty programs. During the trip we will visit with private sector experts operating in the technology and cybersecurity space, such as: Microsoft, Cisco, Grimm, Cylance, Booz Allen Hamilton, and CrowdStrike.

Our goal is to promote an immersive understanding of policy issues on the legislative agenda, through exposure to the work and perspective of key stakeholders. The goal of the fellowship program is deeply rooted in the Wilson Center's broader mission and charter, to "...unite the world of ideas to the world of policy by supporting preeminent scholarship and linking that scholarship to issues of concern to officials in Washington."

The Wilson Center is the sole organizer of the trip. The William and Flora Hewlett Foundation provided a general grant to the Congressional Cybersecurity Lab with no requirement that the funds be used for congressional trips. Therefore, they have not directly nor indirectly earmarked funds for this trip. They have not played any role in choosing participants, selecting the destination, or designing the itinerary.

**14. Briefly describe each sponsor's prior history of sponsoring congressional trips:**

The Woodrow Wilson Center has organized multiple prior congressional trips: a staff delegation for fellowship alumni to Mexico, focusing on border security and the U.S.-Mexico bilateral relationship; a staff trip to Canada focusing on US-Canadian relations, security, trade and natural resources; three staff trips to New York City focusing on homeland security; a staff trip to Colombia to focus on the FARC negotiations; a staff trip to Dublin focusing on cybersecurity issues; a staff trip to Europe focusing on the future of the European Institution and NATO; and a staff trip to Silicon Valley, CA and Seattle, WA to engage with leading technologists. The Wilson Center also sponsored multiple congressional trips through its Wilson Center on the Hill (WCOH) Program, which ended in December 2011. WCOH was a nonpartisan forum that focused on current issues related to international trade and security, sustainable development, and globalization. In its three years of existence, WCOH led two Member trips and two staff trips.

**15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):**

The Wilson Center is the official memorial to President Woodrow Wilson. In addition to carrying out public meetings and events, the Center hosts preeminent scholars and experts from around the globe who are researching topics of national and international relevance. The Center also welcomes school groups (both high school and college students) from all over the United States and the world to explore the Wilson Center and its Presidential Memorial Exhibition and Learning Center. A list of recent programs can be found on the Center's website at [www.wilsoncenter.org](http://www.wilsoncenter.org).

**18. Reason for selecting the location of the event or trip.**

Las Vegas was selected as it hosts the DEFCON conference, the nation's preeminent hacking conference. The conference will provide us with an unrivaled opportunity to gain a better understanding of the "hacking community" and learn how to better integrate them into our nation's cybersecurity apparatus. There we will meet with representatives from across the tech/cyber industry, including both private-sector stakeholders, as well as "white hat" hackers engaged in ethical hacking.



**List of Participants Woodrow Wilson International Center for Scholars  
Congressional Cybersecurity Lab Alumni Study Trip  
Las Vegas August 9th to August 11th, 2018  
United States Senate**

**Name:** Molly Carpenter

**Title:** Legislative Assistant, Office of Senator John McCain

**Name:** Tara Kheradpir

**Title:** Staff Assistant, Office of Senator Diane Feinstein

**Name:** Jessica Levandowski-Presley

**Title:** Director of Digital Strategy, Office of Senator Merkley

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## Digital Futures Project Congressional Cybersecurity Lab Alumni Study Trip

### Wilson Center Contacts:

Meg King: (202) 856-8070

Jacob Rosen: (202) 257-2496

**THURSDAY, AUGUST 9<sup>TH</sup>**

8:15AM	<b>UNITED FLIGHT 796 FROM WASHINGTON DULLES (IAD) TO LAS VEGAS (LAS) (F43YX6)</b>
10:27AM	<b>ARRIVE IN LAS VEGAS AND TRANSFER TO HOTEL</b>
11:30-12:00PM	<b>ARRIVE AT HOTEL; CHECK-IN</b> LOCATION: <i>TREASURE ISLAND HOTEL &amp; CASINO; 3300 S LAS VEGAS BLVD, LAS VEGAS, NV 89109</i>
12:00-1:00PM	<b>WORKING LUNCH AND INTRODUCTORY BRIEFING WITH WILSON CENTER SHERPAS</b> TOPIC: EXPECTATIONS AND OPERATIONAL SECURITY LOCATION: <i>TREASURE ISLAND HOTEL &amp; CASINO; 3300 S LAS VEGAS BLVD, LAS VEGAS, NV 89109</i>  DESCRIPTION: DURING THIS WORKING LUNCH WE WILL DISCUSS OPERATIONAL SECURITY FOR DATA PROTECTION, INCLUDING BEST PRACTICES, FUNDAMENTALS, AND COUNTERMEASURES.
1:30-4:00PM	<b>ARIA CYBER HQ TOUR</b> WITH SCOTT HOWITT, SENIOR VICE PRESIDENT AND CHIEF SECURITY INFORMATION OFFICER LOCATION: <i>ARIA RESORT &amp; CASINO, 3730 S LAS VEGAS BLVD, LAS VEGAS, NV 89158</i>  DESCRIPTION: CASINOS ARE KNOWN TARGETS OF INTERNATIONAL CYBER OPERATIONS. IN 2014 IRANIAN HACKERS LAUNCHED AN ATTACK ON SANDS LAS VEGAS CORPORATION IN LAS VEGAS, COSTING THE COMPANY MORE THAN \$40 MILLION. CASINOS HAS BEEN FORCED TO BOLSTER THEIR OPERATIONAL SECURITY AND CONSTANTLY MONITOR FOR INTERNATIONAL THREATS. TOURING THE MGM CYBER HEADQUARTERS WILL PROVIDE AN OPPORTUNITY TO SEE A PRIVATE SECTOR GLOBAL CYBER OPERATIONS CENTER AND UNDERSTAND THE ROLE THE PRIVATE SECTOR PLAYS AS A FIRST LINE OF DEFENSE.
4:30 PM-5:00 PM	<b>TRAVEL TO HOTEL</b>
5:00-6:00PM	<b>REST TIME AT HOTEL (NO OFFICIAL PROGRAMMING)</b>
6:00-6:30PM	<b>TRAVEL TO DINNER</b>
6:30-8:30PM	<b>WORKING DINNER WITH BRYSON BORT (FOUNDER &amp; CHAIRMAN, GRIMM INC.)</b> TOPIC: DO BUG BOUNTY PROGRAMS WORK? LOCATION: <i>3890 EAST PATRICK LANE, LAS VEGAS, NV 89120</i>  DESCRIPTION: BUG BOUNTY PROGRAMS, IN WHICH ENTITIES COMPENSATE INDIVIDUALS FOR DISCOVERING SECURITY VULNERABILITIES IN THEIR OWN NETWORKS OR SOFTWARE PRODUCTS, REPRESENT THE MOST TYPICAL AVENUE OF COLLABORATION BETWEEN ETHICAL HACKERS AND PRIVATE OR PUBLIC ENTITIES. DURING THIS WORKING DINNER WE WILL EXPLORE THE HISTORY OF SUCH PROGRAMS AND DISCUSS THEIR RELEVANCE AND IMPORTANCE IN TODAY'S SECURITY

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CLIMATE. DO THEY WORK? WHAT ARE THE SHORTCOMINGS? DO THERE EXIST OTHER WAYS FOR HACKERS AND STAKEHOLDERS TO WORK IN TANDEM?

8:30 PM-9:00 PM TRAVEL TO HOTEL

FRIDAY, AUGUST 10<sup>TH</sup>

8:00-9:30AM **WORKING BREAKFAST WITH SYNACK**  
TOPIC: VULNERABILITIES DISCLOSURE AND BUG BOUNTIES Pt. 2  
LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109

DESCRIPTION: BUILDING ON OUR DISCUSSION FROM THE PREVIOUS NIGHT, WE WILL HAVE A WORKING BREAKFAST WITH SYNACK, THE CHIEF ORGANIZERS OF THE INFAMOUS “HACK THE PENTAGON” PROGRAM. WE’LL LEARN ABOUT THEIR PERSPECTIVE ON THE EFFICACY OF BUG BOUNTY PROGRAMS AND THEIR EFFORTS TO BUILD BRIDGES BETWEEN GOVERNMENT, THE PRIVATE SECTOR, AND THE HACKING COMMUNITY.

9:30-10:00AM TRAVEL TIME

10:00AM- 11:00 AM **INDUSTRIAL CONTROL SYSTEMS VILLAGE AT DEFCON**  
LOCATION: FLAMINGO LAS VEGAS, 3555 S LAS VEGAS BLVD, LAS VEGAS, NV 89109

DESCRIPTION: AN ATTACK ON OUR NATION’S CRITICAL INFRASTRUCTURE BY CYBER MEANS, BE IT THE POWER GRID OR NUCLEAR FACILITIES OR WATER TREATMENT PLANTS, CREATES THE MOST VISCERAL FEAR IN THE MINDS OF MANY WHEN THEY ENVISION CONFLICTS OF THE FUTURE. BUT ARE THESE FEARS FOUNDED? WHAT IS THE STATE OF AMERICA’S CRITICAL INFRASTRUCTURE DEFENSES? WHO ARE THE MAIN THREAT ACTORS? THE ICS VILLAGE AT DEFCON WILL OFFER AN IN-DEPTH EXAMINATION OF CRITICAL INFRASTRUCTURE CYBER DEFENSES, HIGHLIGHTING EXISTING WEAKNESSES AND VULNERABILITIES AND WHAT SHOULD BE DONE TO SECURE THESE MOST IMPORTANT SYSTEMS.

11:00 AM – 12:00 PM **CAR HACKING VILLAGE AT DEFCON**  
LOCATION: FLAMINGO LAS VEGAS, 3555 S LAS VEGAS BLVD, LAS VEGAS, NV 89109

DESCRIPTION: TODAY OUR CARS HAVE EFFECTIVELY BECOME COMPUTERS ON WHEELS—CONNECTED TO THE INTERNET AND PROGRAMMED WITH MILLIONS OF LINES OF CODE. AND, THE AGE OF AUTONOMOUS VEHICLES IS QUICKLY APPROACHING. WHAT DO THESE DEVELOPMENTS SPELL FOR THE SAFETY AND SECURITY OF OUR NATION’S AUTOMOBILES? IS SECURITY BEING PROPERLY CONSIDERED IN THE DEVELOPMENT OF THESE VEHICLES? IN TOURING THE CAR HACKING VILLAGE WE WILL GET TO SEE UP CLOSE SOME OF THE VULNERABILITIES AFFLICTING TODAY’S VEHICLES. WE’LL HEAR ABOUT WHAT THE AUTOMOBILE INDUSTRY IS DOING TO SECURE ITS FLEETS AND LEARN ABOUT WHAT IS NEEDED TO ENSURE THAT THE VEHICLES OF TOMORROW ARE SAFE FOR AMERICA’S ROADS.

12:00PM-1:00PM LUNCH BREAK

1:30 PM – 2:30 PM **CONVERSATION WITH ROB JOYCE**  
LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109  
DESCRIPTION: ROB JOYCE, THE SENIOR ADVISOR FOR CYBERSECURITY STRATEGY AT NSA WILL DISCUSS WITH US THE CRITICAL ROLE THAT NSA PLAYS IN TODAY’S GLOBAL CYBER THREAT ENVIRONMENT, INCLUDING A DISCUSSION OF US OFFENSIVE CYBER OPERATIONS.

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2:30 PM-4:00PM

**SOCIAL ENGINEERING VILLAGE AT DEFCON**

LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109

DESCRIPTION: IT IS A WELL-KNOWN TRUISM IN THE SECURITY INDUSTRY THAT HUMANS REPRESENT ONE OF THE GREATEST LIABILITIES TOWARD SECURING SYSTEMS, NETWORKS, AND DEVICES. WHILE TECHNOLOGICAL ADVANCEMENTS HAVE AUTOMATED MANY DEFENSE PROCESSES, SO LONG AS HUMANS CONTINUE TO INTERACT DIRECTLY WITH THEIR TECHNOLOGIES, HUMAN-BASED VULNERABILITIES WILL PERSIST. HACKERS CONTINUE TO TAKE ADVANTAGE OF THESE INHERENT HUMAN FLAWS, A PROCESS KNOWN AS SOCIAL ENGINEERING. THE SOCIAL ENGINEERING VILLAGE AT DEFCON WILL HIGHLIGHT CURRENT TRENDS IN SOCIAL ENGINEERING ATTACKS AND DISCUSS BEST DEFENSIVE PRACTICES TO THWART WOULD-BE INVADERS.

4:00 PM – 5:00 PM

**ROOTZ ASYLUM VILLAGE AT DEFCON**

LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109

DESCRIPTION: THE Rootz Asylum is DEFCON's Child-focused educational hacking program that seeks to instill young hackers with the skills and know-how to become the next generation of innovators in this space. Participants learned about DEFCON's continuing efforts to foster a cyber-talent pool, encourage gender parity, and give these young hackers the proper ethical backing to be a source for good.

5:00 PM-5:30 PM

**TRAVEL TO HOTEL**

5:30PM – 7:00PM

**REST TIME AT HOTEL**

7:00 PM – 7:30 PM

**TRAVEL TO DINNER**

7:30 PM- 9:00PM

**WORKING DINNER WITH MICROSOFT**

TOPIC: ELECTION SECURITY

LOCATION: *MAGGIANO'S; 3200 LAS VEGAS BLVD SOUTH, LAS VEGAS, NV 89109*

DESCRIPTION: WE'LL BE JOINED BY SOME OF THE LEADERS AT MICROSOFT WHO ARE ON THE FRONTLINES IN THE ONGOING EFFORTS TO SECURE OUR ELECTION SYSTEMS. WE'LL DISCUSS WHAT THEY'VE BEEN SEEING AND WHAT THEIR STRATEGIES ARE MOVING FORWARD.

9:00 PM-9:30 PM

**TRAVEL TO HOTEL**

**SATURDAY, AUGUST 11<sup>TH</sup>**

7:00AM-7:30AM

**CHECK-OUT OF HOTEL; TRAVEL TO BREAKFAST**

7:30 AM – 9:00 AM

**BREAKFAST WITH CROWDSTRIKE**

TOPIC: IMPROVING PERSONAL CYBERSECURITY: HOW TO NAVIGATE IN HIGH-THREAT ENVIRONMENTS

LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109

DESCRIPTION: BY VIRTUE OF THEIR JOBS, CONGRESSIONAL STAFFERS OPERATE IN A HIGHER THREAT ENVIRONMENT THAN THE TYPICAL INTERNET USER. PROPERLY UNDERSTANDING THE NATURE AND SCOPE OF THESE THREATS, AND LEARNING HOW TO BEST DEFEND ONESELF FROM THEM, ARE CRITICAL IN TODAY'S WORLD. CISCO & ALL CLEAR ID ARE INDUSTRY EXPERTS IN SECURING SENSITIVE AND PERSONAL INFORMATION. THIS WORKING BREAKFAST WILL PROVIDE

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OUR DELEGATION WITH THE OPPORTUNITY TO LEARN ABOUT BEST PRACTICES FOR INSTITUTIONAL AND PERSONAL SECURITY.

9:15 AM – 10:15 AM	<p><b>DISCUSSION WITH DR. MAUGHAN, HEAD OF DHS SCIENCE AND TECHNOLOGY RESEARCH DIRECTORATE, CYBERSECURITY DIVISION</b></p> <p>DESCRIPTION: THE CYBERSECURITY DIVISION’S MISSION IS TO CONTRIBUTE TO ENHANCING THE SECURITY AND RESILIENCE OF THE NATION’S CRITICAL INFORMATION INFRASTRUCTURE AND THE INTERNET BY (1) DEVELOPING AND DELIVERING NEW TECHNOLOGIES, TOOLS AND TECHNIQUES TO ENABLE DHS AND THE U.S. TO DEFEND, MITIGATE AND SECURE CURRENT AND FUTURE SYSTEMS, NETWORKS AND INFRASTRUCTURE AGAINST CYBERATTACKS; (2) CONDUCT AND SUPPORT TECHNOLOGY TRANSITION AND (3) LEAD AND COORDINATE RESEARCH AND DEVELOPMENT (R&amp;D) AMONG THE R&amp;D COMMUNITY WHICH INCLUDES DEPARTMENT CUSTOMERS, GOVERNMENT AGENCIES, THE PRIVATE SECTOR AND INTERNATIONAL PARTNERS.</p> <p>WE WILL HAVE A CHANCE TO SPEAK WITH DR. MAUGHAN, HEAD OF THE CYBERSECURITY DIVISION TO LEARN ABOUT SOME OF THE TECHNOLOGIES AND TECHNIQUES DHS IS DEVELOPING IN ORDER TO COMBAT THREATS AND PROTECT OUR NATION’S CRITICAL INFRASTRUCTURE.</p>
10:15 AM – 11:00 AM	<p><b>VOTING VILLAGE AT DEFCON</b></p> <p>LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109</p> <p>DESCRIPTION: IN LIGHT OF EVENTS DURING THE 2016 PRESIDENTIAL ELECTION, AND DUE TO THE SUPREME IMPORTANCE OF MAINTAINING THE INTEGRITY OF OUR FREE AND FAIR ELECTIONS, ELECTION SECURITY HAS RIGHTLY EMERGED AS ONE OF THE MOST IMPORTANT SECURITY ISSUES OF OUR DAY. AT THE DEFCON VOTING VILLAGE, WE WILL WITNESS FIRST-HAND AS VULNERABILITIES ARE DISCOVERED AND EXPOSED IN LEGACY VOTING SYSTEMS. THE VOTING VILLAGE WILL HELP TO ILLUSTRATE THE PERVASIVENESS OF AND NATURE OF VOTING SYSTEM VULNERABILITIES, AS WELL AS FACILITATE A DISCUSSION ABOUT WHAT CAN BE DONE ON THE TECHNICAL LEVEL TO SECURE THESE CRITICAL SYSTEMS.</p>
12:00–1:30 PM	<p><b>TRIP DEBRIEF AND TRANSFER TO AIRPORT</b></p>
1:30 PM	<p><b>UNITED FLIGHT 487 FROM LAS VEGAS (LAS) TO WASHINGTON DULLES (IAD)</b></p>
8:52PM	<p><b>ARRIVE IN WASHINGTON DC</b></p>



Senator Johnny Isakson, Chairman  
Select Committee on Ethics  
U.S. Senate  
220 Hart Senate Office Building  
Washington, DC 20510

April 30, 2018

Re: Woodrow Wilson International Center for Scholars Congressional Study Trip on August 9-11 to Las Vegas

Dear Chairman Isakson,

This letter is submitted in connection with the Congressional Cybersecurity Lab study trip to Las Vegas, sponsored by the Woodrow Wilson International Center for Scholars to which congressional staff have been invited. We understand that the Select Committee on Ethics, which is charged with reviewing and approving privately-funded, officially-connected travel by Senators and staff of the Senate, may consider the Foundation to be a "source" of funds associated with the Woodrow Wilson International Center for Scholars study trip that must be identified under Senate rules.

The William and Flora Hewlett Foundation (the "Foundation"), a non-profit foundation established in 1967, made a grant to the Woodrow Wilson International Center for Scholars to support its Congressional Cybersecurity Lab. The Foundation's grant funds educational activities regarding cyber issues, including study trips for Senators and staff, to introduce cyber fundamentals to a non-expert, policymaking audience. Please note that the William and Flora Hewlett Foundation is aware of the study trip, the participants, and its agenda. However, there is no agreement, written or oral, between the Foundation and the Woodrow Wilson International Center for Scholars whereby the Foundation may direct the activities of the Congressional Cybersecurity Lab, including the conduct of the study trip, or cause the selection of any invited congressional participant. The Woodrow Wilson International Center for Scholars exercises control over that selection process and makes the selection completely independent from the Foundation.

Furthermore, please note that the Foundation is not a registrant under the Federal Lobbying Disclosure Act ("LDA"), does not retain or employ a registered federal lobbyist to lobby on its behalf, and has not received funds from any lobbyist or LDA registrant. Moreover, the Foundation has not accepted any source funds earmarked for the Woodrow Wilson International Center for Scholars Congressional Cybersecurity Lab or any congressional travel.

If we can provide any additional information, please contact me at 650-234-4878 or [eperers@hewlett.org](mailto:eperers@hewlett.org).

Sincerely,



Elizabeth Peters  
General Counsel



## EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: \_\_\_\_\_

Employing Office/Committee: \_\_\_\_\_

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): August 9th-11th, 2018

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Las Vegas, Nevada

Explain how this trip is specifically connected to the traveler's official or representational duties:

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, \_\_\_\_\_ hereby authorize \_\_\_\_\_  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Supervising Senator/Officer)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):  
Woodrow Wilson International Center for Scholars
2. Description of the trip: Trip for alumni of the Wilson Center Congressional Cybersecurity Lab, traveling to DEFCON conference, focusing specifically on election security, network vulnerabilities
3. Dates of travel: August 9 to 11, 2018
4. Place of travel: Las Vegas, Nevada
5. Name and title of Senate invitees: See attached list.
6. I *certify* that the trip fits one of the following categories:  
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  

**- OR -**

☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  

**- AND -**

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  

**- AND -**

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).



**9. USE ONLY IF YOU CHECKED QUESTION 6(B)**

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

**OR**

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

**10. USE ONLY IF YOU CHECKED QUESTION 9(B)**  
If the trip is not a business trip, please provide the following information:

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Wilson Center chose the destination and planned the itinerary and all logistics for this trip.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:  
See attached sheet.

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14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

**See attached sheet.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See attached sheet.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$527.20 airfare in coach  \$70 ground transportation over 3 days	\$212	\$192 or less	\$112 lodging tax

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip was organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

See attached sheet.

19. Name and location of hotel or other lodging facility:

Treasure Island Hotel and Casino, 3300 Las Vegas Blvd S, Las Vegas, NV 89109

20. Reason(s) for selecting hotel or other lodging facility:

Hotel was chosen for meeting the government rate set by the GSA and having central location.

close to meeting sites.



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging and meal expenses are at or below the maximum rates set for official Federal Government

Travel by the GSA.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Participants will be traveling by air to Las Vegas in coach.

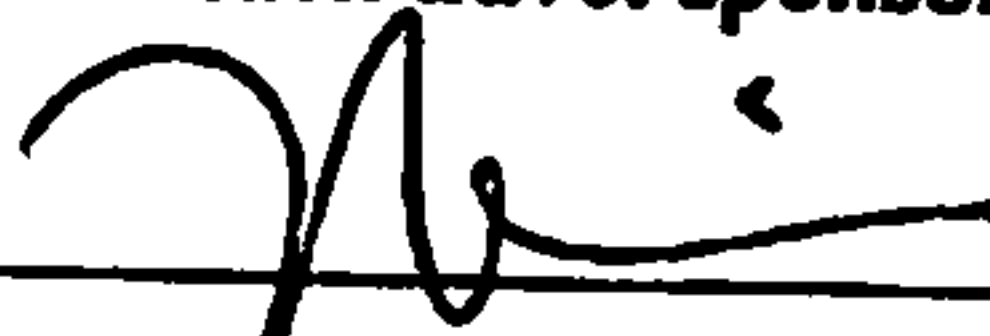
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor:



Name and Title: Meghann King Ritcheson; Director, Digital Futures Project

Name of Organization: Woodrow Wilson International Center for Scholars

Address: 1300 Pennsylvania Ave, NW, Washington DC 20004

Telephone Number: 202-691-4104

Fax Number:

E-mail Address: meg.king@willsoncenter.org



**Woodrow Wilson International Center for Scholars  
Digital Futures Project Congressional Cybersecurity Lab  
Private Sponsor Travel Certification Form – Pre Trip -Additional Responses**

**13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:**

The Congressional Cybersecurity Lab aims to educate Congressional staffers on technology policy issues critical to U.S. national security, as well as to foster bipartisan working relationships. The trip supplements the work of the program's six-week seminar series, providing fellows with an opportunity to gain first-hand understanding of some of the technology and policy questions discussed in the seminars. The mission of this trip will be to help initiate better dialogue and trust between federal stakeholders and the "hacking community", as well as to educate the congressional delegation on the nature and scope of vulnerabilities and threats to critical cyber networks and infrastructure. Ethical hackers can play an instrumental role in fortifying cybersecurity infrastructure (networks, hardware, etc.), in both the public and private sectors, through the use of sanctioned hacking initiatives and bug-bounty programs. During the trip we will visit with private sector experts operating in the technology and cybersecurity space, such as: Microsoft, Cisco, Grimm, Cylance, Booz-Allen Hamilton, and CrowdStrike.

Our goal is to promote an immersive understanding of policy issues on the legislative agenda, through exposure to the work and perspective of key stakeholders. The goal of the fellowship program is deeply rooted in the Wilson Center's broader mission and charter, to "...unite the world of ideas to the world of policy by supporting preeminent scholarship and linking that scholarship to issues of concern to officials in Washington."

The Wilson Center is the sole organizer of the trip. The William and Flora Hewlett Foundation provided a general grant to the Congressional Cybersecurity Lab with no requirement that the funds be used for congressional trips. Therefore, they have not directly nor indirectly earmarked funds for this trip. They have not played any role in choosing participants, selecting the destination, or designing the itinerary.

**14. Briefly describe each sponsor's prior history of sponsoring congressional trips:**

The Woodrow Wilson Center has organized multiple prior congressional trips: a staff delegation for fellowship alumni to Mexico, focusing on border security and the U.S.-Mexico bilateral relationship; a staff trip to Canada focusing on US-Canadian relations, security, trade and natural resources; three staff trips to New York City focusing on homeland security; a staff trip to Colombia to focus on the FARC negotiations; a staff trip to Dublin focusing on cybersecurity issues; a staff trip to Europe focusing on the future of the European Institution and NATO; and a staff trip to Silicon Valley, CA and Seattle, WA to engage with leading technologists. The Wilson Center also sponsored multiple congressional trips through its Wilson Center on the Hill (WCOH) Program, which ended in December 2011. WCOH was a nonpartisan forum that focused on current issues related to international trade and security, sustainable development, and globalization. In its three years of existence, WCOH led two Member trips and two staff trips.

**15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):**

The Wilson Center is the official memorial to President Woodrow Wilson. In addition to carrying out public meetings and events, the Center hosts preeminent scholars and experts from around the globe who are researching topics of national and international relevance. The Center also welcomes school groups (both high school and college students) from all over the United States and the world to explore the Wilson Center and its Presidential Memorial Exhibition and Learning Center. A list of recent programs can be found on the Center's website at [www.wilsoncenter.org](http://www.wilsoncenter.org).

**18. Reason for selecting the location of the event or trip.**

Las Vegas was selected as it hosts to the DEFCON conference, the nation's preeminent hacking conference. The conference will provide us with an unrivaled opportunity to gain a better understanding of the "hacking community" and learn how to better integrate them into our nation's cybersecurity apparatus. There we will meet with representatives from across the tech/cyber industry, including both private-sector stakeholders, as well as "white hat" hackers engaged in ethical hacking.





# Wilson Center

**List of Participants Woodrow Wilson International Center for Scholars  
Congressional Cybersecurity Lab Alumni Study Trip  
Las Vegas August 9th to August 11th, 2018  
United States Senate**

**Name:** Molly Carpenter

**Title:** Legislative Assistant, Office of Senator John McCain.

**Name:** Tara Kheradpir

**Title: Staff Assistant, Office of Senator Diane Feinstein**

**Name:** Jessica Levandowski-Presley

**Title: Director of Digital Strategy, Office of Senator Merkley**

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Senator Johnny Isakson, Chairman  
Select Committee on Ethics  
U.S. Senate  
220 Hart Senate Office Building  
Washington, DC 20510

April 30, 2018

Re: Woodrow Wilson International Center for Scholars Congressional Study Trip on August 9-11 to Las Vegas

Dear Chairman Isakson,

This letter is submitted in connection with the Congressional Cybersecurity Lab study trip to Las Vegas, sponsored by the Woodrow Wilson International Center for Scholars to which congressional staff have been invited. We understand that the Select Committee on Ethics, which is charged with reviewing and approving privately-funded, officially-connected travel by Senators and staff of the Senate, may consider the Foundation to be a "source" of funds associated with the Woodrow Wilson International Center for Scholars study trip that must be identified under Senate rules.

The William and Flora Hewlett Foundation (the "Foundation"), a non-profit foundation established in 1967, made a grant to the Woodrow Wilson International Center for Scholars to support its Congressional Cybersecurity Lab. The Foundation's grant funds educational activities regarding cyber issues, including study trips for Senators and staff, to introduce cyber fundamentals to a non-expert, policymaking audience. Please note that the William and Flora Hewlett Foundation is aware of the study trip, the participants, and its agenda. However, there is no agreement, written or oral, between the Foundation and the Woodrow Wilson International Center for Scholars whereby the Foundation may direct the activities of the Congressional Cybersecurity Lab, including the conduct of the study trip, or cause the selection of any invited congressional participant. The Woodrow Wilson International Center for Scholars exercises control over that selection process and makes the selection completely independent from the Foundation.

Furthermore, please note that the Foundation is not a registrant under the Federal Lobbying Disclosure Act ("LDA"), does not retain or employ a registered federal lobbyist to lobby on its behalf, and has not received funds from any lobbyist or LDA registrant. Moreover, the Foundation has not accepted any source funds earmarked for the Woodrow Wilson International Center for Scholars Congressional Cybersecurity Lab or any congressional travel.

If we can provide any additional information, please contact me at 650-234-4878 or [epeters@hewlett.org](mailto:epeters@hewlett.org).

Sincerely,

  
Elizabeth Peters  
General Counsel



## Digital Futures Project Congressional Cybersecurity Lab Alumni Study Trip

### Wilson Center Contacts:

Meg King: (202) 285-5006

Jacob Rosen: (646) 335-3267

### THURSDAY, AUGUST 9<sup>TH</sup>

8:15AM	UNITED FLIGHT 796 FROM WASHINGTON DULLES (IAD) TO LAS VEGAS (LAS)
10:27AM	ARRIVE IN LAS VEGAS AND TRANSFER TO HOTEL
11:30-12:00PM	ARRIVE AT HOTEL; CHECK-IN LOCATION: <i>TREASURE ISLAND HOTEL &amp; CASINO; 3300 S LAS VEGAS BLVD, LAS VEGAS, NV 89109</i>
12:00-1:00PM	WORKING LUNCH AND INTRODUCTORY BRIEFING TOPIC: EXPECTATIONS AND OPERATIONAL SECURITY LOCATION: <i>TREASURE ISLAND HOTEL &amp; CASINO; 3300 S LAS VEGAS BLVD, LAS VEGAS, NV 89109</i>
1:30-4:00PM	MGM CYBER HQ TOUR WITH SCOTT HOWITT, SENIOR VICE PRESIDENT AND CHIEF SECURITY INFORMATION OFFICER LOCATION: MGM GRAND; 3799 S LAS VEGAS BLVD, LAS VEGAS, NV 89109
4:30 PM-5:00 PM	TRAVEL TO HOTEL
5:00-6:00PM	REST TIME AT HOTEL (NO OFFICIAL PROGRAMMING)
6:00-6:30PM	TRAVEL TO DINNER
6:30-8:30PM	WORKING DINNER WITH BRYSON BORT (FOUNDER & CHAIRMAN, GRIMM INC.) TOPIC: DO BUG BOUNTY PROGRAMS WORK?
8:30 PM-9:00 PM	TRAVEL TO HOTEL

### FRIDAY, AUGUST 10<sup>TH</sup>

8:30-9:30AM	WORKING BREAKFAST WITH CROWDSTRIKE INC. & CYLANCE INC. TOPIC: DEBUNKING MYTHS IN FEDERAL CYBERSECURITY / CYBERSECURITY POLICY LOCATION: <i>TREASURE ISLAND HOTEL &amp; CASINO; 3300 S LAS VEGAS BLVD, LAS VEGAS, NV 89109</i>
9:30-10:00AM	TRAVEL TIME
10:00AM- 11:30 PM	ICS VILLAGE AT DEFCON LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109 .
11:30-1:00 PM	DEFCON PANEL #1 TOPIC: TBC LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109

FOR OFFICIAL USE ONLY

1:00 PM-2:30PM	<b>DISCUSSION AND WORKING LUNCH WITH JEFF MOSS, FOUNDER OF DEFCON</b> TOPIC: WHAT THE HACKING COMMUNITY HAS TO OFFER CONGRESS LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109
2:30 PM - 4:00PM	<b>SOCIAL ENGINEERING VILLAGE AT DEFCON</b> LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109
4:00 PM – 5:30 PM	<b>“HACKING CONGRESS PANEL” AT DEFCON</b> LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109
5:00 PM-5:30 PM	<b>TRAVEL TO HOTEL</b>
5:30 PM – 7:00 PM	<b>REST TIME (NO OFFICIAL PROGRAMMING)</b>
7:00 PM – 7:30 PM	<b>TRAVEL TO DINNER</b>
7:30 PM- 9:00PM	<b>WORKING DINNER WITH MICROSOFT &amp; BOOZ ALLEN HAMILTON</b> TOPIC: INTELLIGENCE-INFORMED CYBERSECURITY SOLUTIONS LOCATION: <i>TREASURE ISLAND HOTEL &amp; CASINO; 3300 S LAS VEGAS BLVD, LAS VEGAS, NV 89109</i>
9:00 PM-9:30 PM	<b>TRAVEL TO HOTEL</b>

SATURDAY, AUGUST 11<sup>TH</sup>

7:00 AM – 8:30 AM	<b>BREAKFAST WITH CISCO &amp; ALL CLEAR ID</b> TOPIC: IMPROVING PERSONAL CYBERSECURITY: HOW TO NAVIGATE IN HIGH-THREAT ENVIRONMENTS LOCATION: <i>TREASURE ISLAND HOTEL &amp; CASINO; 3300 S LAS VEGAS BLVD, LAS VEGAS, NV 89109</i>
8:30 AM – 9:00 AM	<b>CHECK-OUT OF HOTEL; TRAVEL TO DEFCON</b>
9:00 AM – 10:30 AM	<b>VOTING VILLAGE AT DEFCON</b> LOCATION: CAESARS PALACE, 3570 S LAS VEGAS BLVD, LAS VEGAS, NV 89109
10:30 AM – 12:30 PM	<b>DISCUSSION OF POLICY RECOMMENDATIONS</b>
12:00–12:30 PM	<b>TRANSFER TO AIRPORT</b>
12:30-1:30 PM	<b>TRIP DEBRIEF</b>
1:30 PM	<b>UNITED FLIGHT 487 FROM LAS VEGAS (LAS) TO WASHINGTON DULLES (IAD)</b>
8:52PM	<b>ARRIVE IN WASHINGTON DC</b>



Date/Time Stamp:

## EMPLOYEE PRE-TRAVEL AUTHORIZATION

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Tara Kheradpir

Employing Office/Committee: Feinstein

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): August 9th-11th, 2018

*Note: If you plan to extend the trip for any reason you must notify the Committee.*

Destination(s): Las Vegas, Nevada

Explain how this trip is specifically connected to the traveler's official or representational duties:

In her current role, Tara is responsible for aiding the Defense and Intelligence Legislative teams with issues pertaining to cybersecurity. The trip will provide her, and by extension our office, with a unique opportunity to gain a better and more nuanced understanding of the contemporary threat landscape through the eyes of the hacking community. Given the evolving nature of cyber threats and defense, we believe Tara's experience on this trip will be of value for our office.

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

06/04/2018  
(Date)

Tara Kheradpir  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Dianne Feinstein hereby authorize Tara Kheradpir  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

6/4/2018  
(Date)

Dianne Feinstein  
(Signature of Supervising Senator/Officer)